

**37TH ANNUAL GENERAL MEETING OF THE BOARD OF DIRECTORS OF THE
SASKATOON HOUSING COALITION, INC**

TUESDAY JULY 27TH, 2020 at 2:00 pm

SHIRLEY SKELTON MANOR, 321 CAMPONI PLACE

- 1 min 1.0 CALL TO ORDER AND INFORMATION SHARING**
- 1 min 2.0 APPROVAL OF AGENDA**
- 2 min 3.0 MINUTES OF THE 36TH ANNUAL GENERAL MEETING (JUNE 18, 2019)**
- 20 min 4.0 REPORTS**
- 4.1 CHAIRPERSON'S REPORT**
- 4.2 EXECUTIVE DIRECTOR'S REPORT**
- 5 min 5.0 PRESENTATION AND MOTION TO ACCEPT THE 2019-2020 AUDITED
STATEMENTS**
- 2 min 6.0 APPOINTMENT OF THE AUDITOR**
- 2 min 7.0 NOMINATING COMMITTEE**
- 15 min 8.0 PRESENTATION OF STAFF SERVICE AWARDS**
- 1 min 9.0 ADJOURNMENT**

36th ANNUAL GENERAL MEETING
SASKATOON HOUSING COALITION, INC

JUNE 18TH, 2019 at 2:00 pm

SHIRLEY SKELTON MANOR, 321 CAMPONI PLACE

PRESENT: Sandra Afseth (Board member), Nancy Kelly (Board member), Jim Twigg (auditor), Barb Remman (auditor), Jason Vander Ende (auditor), Karyn Kawula (Saskatchewan Health Region), Shaun Dyck (SHIP), Ruth Robinson, Claudette Halpin, staff members (Terra Andrews, Kate McKinney, Al Wrennick, Nancy George, Sheri Horbay, Vanessa Treemer, Liz Shoofey-Stabler, Bernadine Sapp, Drew Bilboe, Jo-Ann Coleman Pidskalny), 24 plus tenants/clients

1.0 CALL TO ORDER

Sandra Afseth (Board Chairperson) called the meeting to order at 2:00 pm.

2.0 ADOPTION OF AGENDA

The agenda was reviewed and Sandra asked if anyone had any additions. None were suggested.

Motion: to approve the agenda as presented.

Moved by: N. Kelly Seconded by: G. Wetzel

3.0 MINUTES OF THE 35TH ANNUAL GENERAL MEETING

The June 18th, 2018 annual general meeting minutes were reviewed. Sandra asked if anyone say any errors or omissions. None were brought forward.

Motion: to approve the 35th AGM minutes as presented.

Moved by: G. Wetzel Seconded by: N. Kelly

4.0 REPORTS

4.1 CHAIRPERSON'S REPORT

Sandra read and spoke to her report. She thanked everyone for coming to our 36th annual general meeting and to Jo-Ann's retirement celebration and acknowledged the important work of the organization.

4.2 EXECUTIVE DIRECTOR'S REPORT

Drew read his annual report of the organizational activities for the past year. He expressed his excitement in recently joining the organization, and his appreciation to our tenants, staff, funders and community partners for their support.

5.0 PRESENTATION AND MOTION TO ACCEPT THE 2018-2019 AUDITED FINANCIAL STATEMENTS.

Jim Twigg (auditor) presented and spoke to highlights of the audited financial statements. Jim discussed the first statement of our financial position outlining our current assets, current liabilities, and fund balances. He then went over the unappropriated equity (deficit) and the reserves. Jim also discussed the reserves being expensed through operations for PSA's air conditioning issues and Essence

Recruitment (Executive Director recruitment company) was expensed through the General Reserve. Jim then went into our Statement of Operations. The revenues and expenses for all of the different programs were discussed. Overall, the organization is financially strong.

He answered any questions from the audience.

Motion: to approve the audited financial statements as presented.

Moved by: S. Ambrose Seconded by: N. Kelly

6.0 APPOINTMENT OF THE AUDITOR

The Board of Directors is pleased to nominate Twigg and Company as auditors for the 2019-20 fiscal year period.

Motion: to move acceptance of the nomination of Twigg and Company for the current fiscal year audit.

Moved by: N. Kelly Seconded by: G. Wetzel

7.0 NOMINATING COMMITTEE

Sandra presented the following slate of nominated names for the Board of Directors

Liu Hongdong (Laura) and Anil Garg have resigned from the Board of Directors during the year. We have appreciated their contributions over the past year.

Shayne Zaba and Tara Bunton are joining the Board for the first year of their two-year term.

Gaylene Wetzel is beginning her second year of her first two-year term.

Sandra Afseth, Maureen Graham, Nancy Kelly, and Steve Ambrose are remaining on the Board and is in the first year of another two-year term.

Sandra called for nominations from the floor three times. No names were brought forward.

Motion: to accept the Board nominations as stated above for the 2019-20 fiscal year.

Moved by: N. Kelly Seconded by: G. Wetzel

8.0 PRESENTATION OF STAFF SERVICE AWARDS

Rod Kulrich (CMHW) and Sheri Horbary (CMHW) were presented with their 25th year of service award. Heather Freund (Night Counsellor) was presented with her 20th year of service award. Terra Andrews (Program Coordinator) was presented with her 15th year of service award. These staff members were congratulated and thanked for their commitment to the organization.

9.0 ADJOURNMENT at 2:25 pm.

10.0 JO-ANN'S RETIREMENT GATHERING

Everyone was thanked for coming and invited to stay for Jo-Ann's retirement gathering, and for cake and refreshments.

Hello everyone!

REPORT FROM THE CHAIR
2019-2020

What a year, eh? We've said some tough goodbyes to long time staff and friends as they retired after many years with us. Thank you in particular to Nancy, Al and Rod for all your years of dedicated service. You will be missed.

That said, we also welcomed a number of new people to the team. And then along came COVID. We saw a great deal of cooperation between the residents, staff and all of our other stakeholders. Thank you for that! The result was that there were no cases reported within our organization.

We've learned a lot and our world will never be quite the same. In spite of everything the Housing Coalition has not only carried on, but thrived. Drew and the staff have seen to that. Thanks to all of you for that.

Once again, this year I want to thank our long-time partners, the Saskatchewan Health Authority and the Saskatchewan Housing Corporation. Your continued support allows us to support to our community. Thank you also to the United Way for their generous gift.

The board welcomed one new member this year. Tara Bunton joined us last fall.

There will be one more retirement this summer. Our auditor, Jim Twigg is leaving us. His ongoing guidance to the Housing Coalition has helped us to Build and maintain our financial stability. It also seems that if there is no Jim, we won't have Barb backing him up. Thanks to you too for everything.

Twigg & Co is now Lingard and Dreger and Jim is leaving us in the very capable hands of Max Lingard. We look forward to working with you.

And so, there have been lots of changes and I look forward to another great year.

Sandra Afseth
Chair, Board of Directors

EXECUTIVE DIRECTOR'S YEAR END REPORT 2019-2020

This past year Saskatoon Housing Coalition's staff continued to effectively provide supportive housing services to individuals living with mental health challenges. Without the agencies services, many folks would struggle with independent living and the associated costs of the current rental market rates. Acknowledgement needs to be given for the contribution from staff for their program delivery efforts; as well as to the Board of Directors for their planning efforts.

The 2019-2020 fiscal year was a year of transitions for the organization, as we saw many long-term staff move onto retirement. The fact that we had, and still have so many long-term staff within our agency, is a testament to the quality people that make up this organization.

Because of Covid-19, all of our summer activities with our residents were cancelled this year. As everyone is well aware, it has been a challenging time for many people. Not having any activities to attend and the physical connections with others being severed, has made life tough for our residents. I would like to thank them, the caretaking staff and our Community Mental Health Workers for all working together to get through this pandemic.

Looking forward this year, we will be hiring for a part-time Community Mental Health Worker with an addiction focus. This is a year long project funded through the Housing Through Stability and Support grant programs awarded to our agency by both Cameco and RUH Foundation. This staff person will help to further demonstrate the need for an addiction support worker in our service delivery model. We will also be continuing to upgrade our apartment suites, and will be looking at slowly replacing the carpeting with a higher quality vinyl plank flooring.

An agency snapshot of our housing population and stay statistics from our Homeless Individuals and Families Information System program, demonstrates the level of service that we are providing to the community through our group home, our supportive apartments, our transitional apartment, our outreach programs, and through our Mental Health Transition Team. This past fiscal year, we provided services to 138 clients. All of our clients are struggling with some type of mental health diagnosis. Given that our mission is to provide services to those who are living with a chronic and severe mental illness, this snapshot demonstrates that our services are being delivered to those individuals.

There were a few property-maintenance projects that occurred over the year that are worth noting. Three suites at Canterbury Place and one suite at Ruth Robinson Place received all new flooring. The kitchen cabinetry was also replaced in one of the suites at Canterbury Place that received the new flooring. We also built a fence at Canterbury Place and at Sunrise Apartments at the back of the buildings for safety reasons; and we will be looking at innovative ways to fix some of our garbage bin issues at the apartments. The agency had a set-back in our parking lot here at Camponi Place with a leaking pipe, and we are currently exploring avenues to rectify the issue as soon as possible. We are also continuing to battle some pest issues at Canterbury Place and Sunrise Apartments, and I would like to thank both our clients and staff for working together to rectify the issue.

We continue to engage with our partners, specifically the Saskatchewan Health Authority, in ensuring we are continuing to meet the needs of our clients and the community at large. As an agency, we continue to explore the most effective means to deliver our services with the resources that we have.

I would like to thank the Saskatchewan Health Authority, the Saskatchewan Housing Corporation, the United Way, Cameco, and the Royal University Hospital Foundation for all their funding and moral support in assisting the Saskatoon Housing Coalition in optimizing our supportive housing services.

Finally, I would like to close by thanking our staff for their dedication to our tenants; as well as for welcoming the new guy into the organization, and for allowing me to be a part of their team. A big thank you to the Board of Directors for their support this past year, and for their commitment as volunteers in having a positive impact in the services that we provide. And I'd like to thank our tenants. You are the reason the organization exists. We appreciate all of your feedback in helping Saskatoon Housing Coalition to optimize our services, and to ensure that our vision and mission are continually meeting the needs of the community.

Sincerely,

Drew Bilboe
Executive Director

SLATE OF OFFICERS FOR AGM
JULY 2020

Committee presents the following slate of officers and terms for the next Nominating fiscal year.

It is as follows:

Shayne Zaba and Tara Bunton are in the second year of the first two-year term.

Gaylene Wetzel is in the first year of another two-year term.

Steve Ambrose is in the second year of another two-year term.

Sandra Afseth, Maureen Graham and Nancy Kelly are in the first year of another two-year term.

Pat Smith and Gunnar Janetzki are joining the Board for the first year of a two-year term.

SASKATOON HOUSING COALITION INC.

Financial Statements

For the Year Ended March 31, 2020

SASKATOON HOUSING COALITION INC.

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For the Year Ended March 31, 2020**

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INDEPENDENT AUDITOR'S REPORT

To the Board of Directors of Saskatoon Housing Coalition Inc.

Opinion

We have audited the financial statements of Saskatoon Housing Coalition Inc. (the Coalition), which comprise the statement of financial position as at March 31, 2020, and the statements of operations, changes in fund balances and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the Coalition as at March 31, 2020, and the results of its operations and cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of our report. We are independent of the Coalition in accordance with ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Coalition's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Coalition or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Coalition's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

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Independent Auditor's Report to the Member of **Saskatoon Housing Coalition Inc.** *(continued)*

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Coalition's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Coalition's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Coalition to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Saskatoon, Saskatchewan
July 20, 2020

Lingard + Dreger

Chartered Professional Accountants



SASKATOON HOUSING COALITION INC.
Statement of Financial Position
As at March 31, 2020

	Operating Fund	Reserve Fund	Capital Fund	Total 2020	Total 2019
ASSETS					
CURRENT					
Cash	\$ 273,581	\$ -	\$ -	\$ 273,581	\$ 272,361
Restricted cash	-	26,087	-	26,087	25,663
Accounts receivable (Note 4)	16,917	-	-	16,917	12,044
Prepaid expenses	5,959	-	-	5,959	5,755
Restricted investments - short-term (Note 5)	-	149,736	-	149,736	78,977
Due from operating fund (Note 6)	-	168,898	-	168,898	133,893
	296,457	344,721	-	641,178	528,693
TANGIBLE CAPITAL ASSETS (Note 7)					
	-	-	8,109,917	8,109,917	8,397,135
RESTRICTED INVESTMENTS (Note 5)					
	-	387,263	-	387,263	443,683
	\$ 296,457	\$ 731,984	\$ 8,109,917	\$ 9,138,358	\$ 9,369,511
LIABILITIES					
CURRENT					
Accounts payable and accrued liabilities (Note 8)	\$ 74,998	\$ -	2,394	\$ 77,392	\$ 134,502
Accrued vacation payable	21,067	-	-	21,067	46,897
Tenant security deposits	17,953	-	-	17,953	16,610
Deferred contributions (Note 9)	94,298	-	-	94,298	95,260
Current portion of long-term debt (Note 10)	-	-	73,317	73,317	126,004
Due to reserve fund (Note 6)	168,898	-	-	168,898	133,893
	377,214	-	75,711	452,925	553,166
LONG-TERM DEBT (Note 10)					
	-	-	1,184,424	1,184,424	1,256,650
	377,214	-	1,260,135	1,637,349	1,809,816
FUND BALANCES	(80,757)	731,984	6,849,782	7,501,009	7,559,695
	\$ 296,457	\$ 731,984	\$ 8,109,917	\$ 9,138,358	\$ 9,369,511

APPROVED BY THE BOARD

_____ Director

_____ Director

SASKATOON HOUSING COALITION INC.

Statement of Operations

For the Year Ended March 31, 2020

	Operating Fund	Reserve Fund	Capital Fund	Total 2020	Total 2019
REVENUE					
Grant funding	\$ 1,115,708	\$ -	10,111	\$ 1,125,819	\$ 1,148,113
Suite rentals - non-income tested	874,427	-	-	874,427	842,202
Suite rentals - income tested	22,073	-	-	22,073	18,133
Contingency for loss	(69,632)	-	-	(69,632)	(85,872)
Laundry	13,785	-	-	13,785	8,720
Undesignated income	26,695	-	-	26,695	26,732
Investment income	-	14,762	-	14,762	11,368
	1,983,056	14,762	10,111	2,007,929	1,969,396
EXPENSES					
Advertising and promotion	-	-	-	-	4,601
Amortization	-	-	297,329	297,329	296,365
Board expenses	3,483	-	-	3,483	4,327
Care of buildings and grounds	129,848	-	-	129,848	171,810
Food services	14,859	-	-	14,859	14,288
Housekeeping	612	-	-	612	691
Insurance	14,365	-	-	14,365	13,552
Interest and bank charges	267	-	-	267	159
Interest on long-term debt	-	-	51,159	51,159	54,077
Office	10,241	-	-	10,241	9,723
Professional fees	13,002	-	-	13,002	19,566
Program supplies	1,754	-	-	1,754	1,628
Property taxes	88,350	-	-	88,350	85,094
Recreation	10,419	-	-	10,419	10,290
Recruitment, education and consulting	1,040	-	-	1,040	2,209
Rental	17,482	-	-	17,482	17,482
Reserve expenditures	-	68,861	-	68,861	16,220
Salaries and wages	1,121,219	-	-	1,121,219	1,190,738
Telephone	7,411	-	-	7,411	6,726
Utilities	197,183	-	-	197,183	175,003
Transportation	17,731	-	-	17,731	18,438
	1,649,266	68,861	348,488	2,066,615	2,112,987
EXCESS (DEFICIENCY) OF REVENUE OVER EXPENSES FOR THE YEAR	\$ 333,790	\$ (54,099)	\$ (338,377)	\$ (58,686)	\$ (143,591)

SASKATOON HOUSING COALITION INC.

Statement of Changes in Fund Balances

For the Year Ended March 31, 2020

	Operating Fund	Reserve Fund	Capital Fund	2020	2019
FUND BALANCES - BEGINNING OF YEAR					
Excess (deficiency) of revenue over expenses	\$ (134,360)	\$ 682,216	\$ 7,011,839	\$ 7,559,695	\$ 7,703,286
Interfund transfers: (Note 1)	333,790	(54,099)	(338,377)	(58,686)	(143,591)
Mortgage payments	(176,320)	-	176,320	-	-
Allocation to reserves	(103,867)	103,867	-	-	-
FUND BALANCES - END OF YEAR (Note 17)	\$ (80,757)	\$ 731,984	\$ 6,849,782	\$ 7,501,009	\$ 7,559,695

SASKATOON HOUSING COALITION INC.
Statement of Cash Flows
For the Year Ended March 31, 2020

	Operating Fund	Reserve Fund	Capital Fund	Total 2020	Total 2019
OPERATING ACTIVITIES					
Excess (deficiency) of revenue over expenses	\$ 333,790	\$ (54,099)	\$ (338,377)	\$ (58,686)	\$ (143,591)
Item not affecting cash:					
Amortization of property and equipment	-	-	297,329	297,329	296,365
Changes in non-cash working capital (Note 13)	333,790	(54,099)	(41,048)	238,643	152,774
	(52,383)	(35,005)	(248)	(87,636)	75,483
Cash flow from (used by) operating activities	281,407	(89,104)	(41,296)	151,007	228,257
INVESTING ACTIVITIES					
Purchase of investments	-	(14,339)	-	(14,339)	(119,294)
Purchase of property and equipment	-	-	(10,111)	(10,111)	-
Cash flow from (used by) investing activities	-	(14,339)	(10,111)	(24,450)	(119,294)
FINANCING ACTIVITY					
Repayment of long-term debt	-	-	(124,913)	(124,913)	(138,498)
Cash flow used by financing activity	-	-	(124,913)	(124,913)	(138,498)
INTERFUND TRANSFERS					
	(280,187)	103,867	176,320	-	-
INCREASE (DECREASE) IN CASH FLOW	1,220	424	-	1,644	(29,535)
CASH AND CASH EQUIVALENTS - BEGINNING OF YEAR	272,361	25,663	-	298,024	327,559
CASH AND CASH EQUIVALENTS - END OF YEAR	\$ 273,581	\$ 26,087	\$ -	\$ 299,668	\$ 298,024
CASH AND CASH EQUIVALENTS CONSIST OF:					
Cash	\$ 273,581	\$ -	\$ -	\$ 273,581	\$ 272,361
Restricted cash	-	26,087	-	26,087	25,663
	\$ 273,581	\$ 26,087	\$ -	\$ 299,668	\$ 298,024

SASKATOON HOUSING COALITION INC.

**Notes to Financial Statements
For the Year Ended March 31, 2020**

1. THE COALITION

Saskatoon Housing Coalition (the "Coalition") is a tax exempt non-profit organization incorporated September 1983, under the *Non-Profit Corporations Act*. It operates six apartment buildings and a group home for individuals who are living with mental health issues.

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The financial statements were prepared in accordance with Canadian accounting standards for not-for-profit organizations in *Part III* of the CPA Handbook and include the following significant accounting policies:

Fund accounting

The Coalition follows fund accounting practices, applying the deferral method, thereby recognizing restrictions specified by donors on the use of resources. The fund classifications are:

(a) Operating Fund

The Operating Fund reflects the primary operations of the Coalition including revenues received for the provision of services, rent, operating grants from governments, and other agencies for client services and donations. Expenses are for the delivery of services.

(b) Capital Fund

The Capital Fund reflects the equity of the Coalition in capital assets after taking into consideration any associated long-term debt. The Capital Fund includes grants received from governments for the acquisition of capital assets.

(c) Reserve Funds

The Reserve Funds consist of replacement reserves for the apartments and their furniture, a general reserve, a sick leave liability reserve, and a subsidy surplus reserve.

The Reserve Funds are appropriated from funding of CMHC, Saskatoon District Health and Saskatchewan Housing Corporation with approval of the Board of Directors.

Revenue recognition

Saskatoon Housing Coalition Inc. follows the deferral method of accounting for contributions.

Restricted contributions are recognized as revenue in the year in which the related expenses are incurred. Unrestricted contributions are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.

Reserve fund investment income is recognized as revenue of the Reserve Fund when earned.

Tangible capital assets

Property and equipment is recorded at cost less accumulated amortization. Amortization is calculated using the straight-line method over the estimated useful lives of property and equipment, since this most closely reflects the expected pattern of consumption of the asset. Land is not amortized. Amortization has been calculated as follows:

Buildings acquired	25 years	straight-line method
Buildings constructed	40 years	straight-line method
Equipment	10 years	straight-line method

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SASKATOON HOUSING COALITION INC.

Notes to Financial Statements

For the Year Ended March 31, 2020

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

Use of estimates

The preparation of financial statements in conformity with Canadian accounting standards for not-for-profit organizations requires management to make estimates and assumptions that affect the reported amount of asset and liabilities at the date of the financial statements and the reported amount of revenues and expenses during the year. Actual results may differ from those estimates. Significant estimates include, but are not limited to, the determination of the estimated useful lives of tangible capital assets and accruals for certain revenues and expenses.

Financial instruments

The Coalition initially measures its financial assets and financial liabilities at fair value. It subsequently measures all its financial assets and financial liabilities at amortized cost, except for investments in equity instruments that are quoted in an active market, which are measured at fair value. Changes in fair value are recognized in the statements of operations in the period incurred.

Financial assets subsequently measured at amortized cost include cash and restricted cash, restricted investments and accounts receivable. Financial liabilities subsequently measured at amortized cost include accounts payable and accrued liabilities, accrued vacation payable, tenant security deposits, deferred contributions and long-term debt. The fair value of the cash, restricted cash, restricted investments, accounts receivable, accounts payable and accrued liabilities, and accrued vacation payable approximates their carrying value due to their short-term nature.

Contributed services

Volunteers contribute a significant amount of their time each year to the Coalition. Because of the difficulty of determining the fair value of these contributed services no amount has been recognized in these financial statements.

Cash and cash equivalents

Cash and cash equivalents consist of balances with banks and short-term investments with maturities of three months or less.

3. ECONOMIC DEPENDENCE

The Coalition receives a significant amount of its revenue from the Saskatoon Health Region ("the Health Region") 54.74% (2019 – 56.91%) and is therefore dependent on continued funding from the Health Region to fund its ongoing operations.

4. ACCOUNTS RECEIVABLE

	2020	2019
Trade accounts receivable	\$ 3,276	\$ 1,972
GST receivable	12,641	10,072
Payroll advances	1,000	-
	\$ 16,917	\$ 12,044

SASKATOON HOUSING COALITION INC.

**Notes to Financial Statements
For the Year Ended March 31, 2020**

5. RESTRICTED INVESTMENTS

	Maturity	2020 Market value	Yield	2019 Market value
Short-term				
Term deposits	4 - 12 months	\$ 149,736	1.85% - 2.56%	\$ 78,977
Long-term				
Term deposits	1 - 4 years	387,263	2.05% - 3.18%	443,683
		\$ 536,999		\$ 522,660

6. DUE FROM OPERATING FUND

The Due from operating fund balance represents amounts for which a motion has been made to allocate funds to Reserve Fund from the Operating Fund (as shown on the statement of changes in funds balances) which have not yet been fully funded by a transfer of cash from the operating bank account to either a reserve bank account or investment. As such, as at March 31, 2020, the reserve fund was underfunded by \$168,898 (2019 - \$133,893).

SASKATOON HOUSING COALITION INC.

Notes to Financial Statements

For the Year Ended March 31, 2020

7. TANGIBLE CAPITAL ASSETS

Tangible capital assets consist of the following:

	Cost	Accumulated amortization	2020 Net book value	2019 Net book value
<u>Sunrise</u>				
Land	\$ 54,000	\$ -	\$ 54,000	\$ 54,000
Buildings	298,965	167,421	131,544	143,503
	352,965	167,421	185,544	197,503
<u>Faulkner</u>				
Land	26,000	-	26,000	26,000
Buildings	135,503	93,537	41,966	47,386
	161,503	93,537	67,966	73,386
<u>Canterbury</u>				
Land	229,275	-	229,275	229,275
Buildings	532,147	298,002	234,145	255,431
	761,422	298,002	463,420	484,706
<u>Ruth Robinson</u>				
Land	48,937	-	48,937	48,937
Buildings	624,619	349,786	274,833	299,817
	673,556	349,786	323,770	348,754
<u>Camponi Place</u>				
Land	55,891	-	55,891	55,891
Buildings	1,118,419	210,600	907,819	935,780
Equipment	85,892	56,003	29,889	28,367
	1,260,202	266,603	993,599	1,020,038
<u>Casa Bella</u>				
Land	253,000	-	253,000	253,000
Buildings	1,339,418	534,258	805,160	858,736
Equipment	8,433	7,589	844	1,687
	1,600,851	541,847	1,059,004	1,113,423
<u>Shirley Skelton</u>				
Land	55,895	-	55,895	55,895
Buildings	2,922,575	382,869	2,539,706	2,612,770
Equipment	27,108	14,232	12,876	15,587
	3,005,578	397,101	2,608,477	2,684,252
<u>Camponi 323</u>				
Land	55,895	-	55,895	55,895
Buildings	2,556,220	223,670	2,332,550	2,396,456
Equipment	30,296	10,604	19,692	22,722
	2,642,411	234,274	2,408,137	2,475,073
	\$ 10,458,488	\$ 2,348,571	\$ 8,109,917	\$ 8,397,135

SASKATOON HOUSING COALITION INC.

Notes to Financial Statements

For the Year Ended March 31, 2020

8. ACCOUNTS PAYABLE

	2020	2019
Accounts payable	\$ 38,649	\$ 45,317
Property tax payable	22,786	22,180
Source deductions payable	-	6,913
Accrued liabilities	13,431	14,495
Wages and employee benefits payable	132	42,955
Accounts payable - Operating Fund	74,998	131,860
Accrued Interest	2,393	2,642
Accounts payable - Capital Fund	2,393	2,642
	\$ 77,391	\$ 134,502

9. DEFERRED CONTRIBUTIONS

The Coalition received grant funding that relates to programs of the following year in advance. Grant funding received in advance of the program being completed is recorded as deferred contributions.

	2020	2019
Deferred contributions, beginning of year	\$ 95,260	\$ 89,410
<i>Contributions received during the year:</i>		
Program grant funding received in advance	89,410	89,410
Capital grant funding received	15,000	-
Rental income received in advance	-	5,850
<i>Less:</i>		
Amounts recognized as grant funding	(89,410)	(89,410)
Amounts recognized as capital grant funding	(10,112)	-
Amounts recognized as rental income	(5,850)	-
Deferred contributions, end of year	\$ 94,298	\$ 95,260

SASKATOON HOUSING COALITION INC.

Notes to Financial Statements

For the Year Ended March 31, 2020

10. LONG-TERM DEBT

	2020	2019
Affinity Credit Union mortgage repayable in blended monthly instalments of \$3,958 including principal and interest at 3.89%. The mortgage is secured by related land and building at Camponi Place with a net book value of \$963,710 (2019 - \$991,671). The mortgage matures on May 18, 2023.	\$ 482,629	\$ 510,852
Affinity Credit Union mortgage repayable in blended monthly instalments of \$3,208 including principal and interest at 4.19%. The mortgage is secured by related land and building at Shirley Skelton Manor with a net book value of \$2,595,601 (2019 - \$2,668,665). The mortgage matures on April 11, 2023.	428,812	449,134
Affinity Credit Union mortgage repayable in blended monthly instalments of \$2,058 including principal and interest at 3.34%. The mortgage is secured by related land and building of the Camponi apartment with a net book value of \$2,388,445 (2019 - \$2,452,351). The mortgage matures on April 15, 2025.	315,495	329,249
RBC mortgage repayable in blended monthly instalments of \$839 including principal and interest at 5.34%. The mortgage is secured by related land and building at Faulkner Crescent with a net book value of \$67,966 (2019 - \$73,386). The mortgage matures on January 11, 2024.	30,664	38,879
RBC mortgage repayable in blended monthly instalments of \$1,667 including principal and interest at 4.69%. The mortgage is secured by related land and building at Casa Bella with a net book value of \$1,058,160 (2019 - \$1,111,736). The mortgage matured on April 7, 2020.	141	19,664
CMHC mortgage repayable in blended monthly instalments of \$4,434 including principal and interest at 3.51%. The mortgage is secured by related land and building at Canterbury Place with a net book value of \$463,420 (2019 - \$484,706). The mortgage matured on November 1, 2019.	-	34,876
	1,257,741	1,382,654
Amounts payable within one year	(73,317)	(126,004)
	\$ 1,184,424	\$ 1,256,650

Estimated principal payment of the long-term debt due within each of the next five years amount to:

2021	\$ 73,317
2022	76,204
2023	79,343
2024	75,758
2025	75,325
Thereafter	877,794
	<u>\$ 1,257,741</u>

11. INTERFUND TRANSFERS

In 2020 the Board transferred \$176,320 (2019 - \$192,575) from the Operating Fund to the Capital Fund to offset Reserve withdrawals for debt retirement and capital asset purchases. During the year the Board transferred \$103,867 (2019 - \$99,367) from the Operating Fund to the Reserve Fund allocated to the various reserve funds as per Note 17.

SASKATOON HOUSING COALITION INC.

**Notes to Financial Statements
For the Year Ended March 31, 2020**

12. SUBSIDY SURPLUS RESERVE

Under the terms of the agreement with Canada Mortgage and Housing Corporation, excess federal assistance payments received may be retained in a subsidy surplus reserve up to a maximum of \$500 per unit plus interest. The funds in this account may only be used to meet future subsidy requirements on income-tested occupants over and above the maximum federal assistance.

13. CHANGES IN NON-CASH WORKING CAPITAL

	2020	2019
Accounts receivable	\$ (4,873)	\$ 6,036
Prepaid expenses	(204)	(999)
Due from operating fund	(35,005)	(133,893)
Accounts payable and accrued liabilities	(57,110)	71,886
Accrued vacation payable	(25,830)	(8,156)
Tenant security deposits	1,343	866
Deferred contributions	(962)	5,850
Due to reserve fund	35,005	133,893
	\$ (87,636)	\$ 75,483

14. CONTINGENT LIABILITIES

The Coalition receives project financing from Saskatchewan Housing Corporation to develop, construct or improve affordable rental housing for low to moderate income households. The project financing is in the form of a forgivable loan that is forgiven in an amount annually over a period of years if the Coalition adheres to the Saskatchewan Housing Corporation's operating agreement.

The project financing is recorded by the Coalition as a capital grant and credited to equity in capital assets resulting in the contingent liability. If the Coalition does not adhere to the operating agreements the non-forgivable portion of the grant is refundable.

Forgivable Funds Advanced:

Date	Total Advanced	Forgiven	Balance, March 31, 2020
2011	\$ 1,309,000	\$ 750,833	\$ 558,167
2015	1,886,398	235,800	1,650,598
2018	1,958,533	97,927	1,860,606
	\$ 5,153,931	\$ 1,084,560	\$ 4,069,371

15. FINANCIAL INSTRUMENTS

The Coalition, as part of its operations, carries a number of financial instruments. It is management's opinion that the Corporation is not exposed to significant interest, currency or credit risks arising from these financial instruments except as otherwise disclosed.

Credit risk

Credit risk arises from the potential that a counter party will fail to perform its obligations. The Coalition is exposed to credit risk from potential non-payment of accounts receivable. Most of the accounts receivable were collected shortly after year-end.

Interest rate risk

Interest rate risk is the risk that the value of a financial instrument might be adversely affected by a change in the interest rates. Changes in market interest rates may have an effect on the cash flows associated with some financial assets and liabilities, known as cash flow risk, and on the fair value of other financial assets or liabilities, known as price risk. The Coalition is exposed to interest rate risk on its investments and long-term debt.

Liquidity risk

Liquidity risk is that the Coalition will encounter difficulty in meeting obligations associated with financial liabilities. Liquidity risk is measured by reviewing the Coalition's future net cash flows for the possibility of a negative net cash flow. The Coalition manages liquidity risk resulting from accounts payable and accrued liabilities and long-term debt by investing in liquid assets such as cash and short-term investments which can be readily available to repay accounts payable and accrued liabilities and long-term debt.

16. COMPARATIVE FIGURES

Some of the comparative figures have been reclassified to conform to the current year's presentation.

SASKATOON HOUSING COALITION INC.
Notes to Financial Statements
For the Year Ended March 31, 2020

17. RESERVE FUNDS

	Balance, Beginning of year	Allocation for year	Expenditures for year	Interest	Balance, End of year
Replacement Reserve, Canterbury	\$ 119,066	\$ 18,000	\$ (11,241)	2,704	\$ 128,529
Replacement Reserve, Sunrise	46,464	19,500	(4,285)	1,055	62,734
Replacement Reserve, Ruth Robinson	93,813	13,000	-	2,130	108,943
Replacement Reserve, Faulkner	10,752	5,700	-	244	16,696
Replacement Reserve, Casabella	163,215	15,000	-	3,706	181,921
Replacement Reserve, Camponi	20,173	4,507	(8,363)	458	16,775
Replacement Reserve, Shirley Skelton Manor	56,749	10,000	(17,363)	1,289	50,675
Replacement Reserve, Prairie Sky Apartment	24,341	10,000	(17,363)	553	17,531
Office Reserve	25,955	7,350	(8,444)	589	25,450
Furnishings Reserve - Group Home	18,851	-	(1,803)	428	17,476
General Reserve	32,427	810	-	736	33,973
Sick Leave Payable Reserve	38,328	-	-	870	39,198
Subsidy Surplus Reserve	32,083	-	-	-	32,083
	\$ 682,217	\$ 103,867	\$ (68,862)	14,762	\$ 731,984

SASKATOON HOUSING COALITION INC.
SUPPORTIVE APARTMENT/OUTREACH
Schedule of Revenue and Expenses
For the Year Ended March 31, 2020

(Schedule 1)

	2020	2019
REVENUE		
Grant - Saskatoon Health Region	\$ 699,991	\$ 720,201
Grant - United Way	5,706	9,715
Sundry	-	14
	705,697	729,930
EXPENSES		
Administrative overhead per schedule 10	37,692	32,871
Board expenses	3,483	4,327
Care of building and grounds	366	-
Insurance	4,284	4,116
Interest and bank charges	267	159
Office supplies and services	6,612	6,384
Professional fees	5,592	8,345
Program supplies	448	-
Recreation	8,784	10,946
Rent	9,982	9,982
Salaries and wages	586,925	664,271
Service awareness	-	1,589
Telephone	4,247	4,547
Transportation	13,693	14,331
	682,375	761,868
EXCESS OF REVENUE (DEFICIENCY) FOR THE YEAR	\$ 23,322	\$ (31,938)

SASKATOON HOUSING COALITION INC.

24-HOUR GROUP HOME

(Schedule 2)

Schedule of Revenue and Expenses

For the Year Ended March 31, 2020

	2020	2019
REVENUE		
Grant - Saskatoon Health Region	\$ 372,924	\$ 372,714
EXPENSES		
Administrative overhead per schedule 10	16,672	14,540
Food services	14,859	14,288
Housekeeping	394	575
Insurance	1,854	1,800
Office	1,357	2,733
Other purchased services	371	275
Professional fees	1,600	1,600
Program supplies	2,941	1,453
Recruitment, education and consulting	-	2,837
Rental	7,500	7,500
Salaries and wages	329,130	325,067
Service awareness	-	1,119
Transportation	1,894	2,637
Utilities	2,399	2,153
	380,971	378,577
EXCESS OF REVENUE (DEFICIENCY) FOR THE YEAR	\$ (8,047)	\$ (5,863)

SASKATOON HOUSING COALITION INC.

CANTERBURY PLACE - CMHC

(Schedule 3)

Schedule of Revenue and Expenses

For the Year Ended March 31, 2020

	2020	2019
REVENUE		
Suite rentals - non-income tested	\$ 191,370	\$ 186,035
Suite rentals - income tested	20,310	16,560
Contingency for loss	(32,576)	(18,225)
Grant - CMHC	5,217	7,826
Laundry	3,360	2,145
	187,681	194,341
EXPENSES		
Administrative overhead per schedule 10	3,625	3,161
Amortization	21,286	21,286
Care of building and grounds	45,371	35,720
Insurance	1,847	1,706
Interest	415	2,542
Office	450	450
Professional fees	900	900
Property taxes	16,940	16,322
Salaries and wages	51,592	50,773
Telephone	646	-
Transportation	607	-
Utilities	37,249	37,012
	180,928	169,872
EXCESS OF REVENUE (DEFICIENCY) FOR THE YEAR	\$ 6,753	\$ 24,469

SASKATOON HOUSING COALITION INC.

SUNRISE

(Schedule 4)

Schedule of Revenue and Expenses

For the Year Ended March 31, 2020

	2020	2019
REVENUE		
Suite rentals - non-income tested	\$ 132,295	\$ 126,675
Contingency for loss	(16,060)	(18,000)
Laundry	2,145	1,330
Undesignated income	6,698	7,409
	125,078	117,414
EXPENSES		
Administrative overhead per schedule 10	2,899	2,529
Amortization	11,959	11,959
Care of building and grounds	16,496	39,961
Insurance	1,526	1,418
Office	500	1,104
Professional fees	900	900
Property taxes	10,712	10,189
Salaries and wages	29,052	28,436
Telephone	486	476
Transportation	325	21,571
Utilities	24,342	-
	99,197	118,543
EXCESS OF REVENUE (DEFICIENCY) FOR THE YEAR	\$ 25,881	\$ (1,129)

SASKATOON HOUSING COALITION INC.

RUTH ROBINSON

(Schedule 5)

Schedule of Revenue and Expenses

For the Year Ended March 31, 2020

	2020	2019
REVENUE		
Suite rentals - non-income tested	\$ 92,520	\$ 87,980
Contingency for loss	(4,174)	(8,819)
Laundry	1,440	935
	89,786	80,096
EXPENSES		
Administrative overhead per schedule 10	1,450	1,264
Amortization	24,985	24,985
Care of building and grounds	17,631	12,038
Insurance	1,305	1,208
Miscellaneous	180	-
Professional fees	900	900
Property taxes	9,036	8,432
Salaries and wages	21,657	21,543
Telephone	208	-
Transportation	307	-
Utilities	21,729	19,274
	99,388	89,644
EXCESS OF REVENUE (DEFICIENCY) FOR THE YEAR	\$ (9,602)	\$ (9,548)

SASKATOON HOUSING COALITION INC.

FAULKNER CRESCENT

(Schedule 6)

Schedule of Revenue and Expenses

For the Year Ended March 31, 2020

	2020	2019
REVENUE		
Grant - Saskatoon Health Region	\$ 26,164	\$ 27,944
Suite rentals - non-income tested	8,700	8,700
Suite rentals - income tested	1,763	1,572
	36,627	38,216
EXPENSES		
Administrative overhead per schedule 10	1,450	1,264
Amortization	5,420	5,467
Care of buildings and grounds	5,514	4,615
Housekeeping	218	-
Insurance	531	484
Interest	1,820	1,432
Professional fees	1,600	1,500
Salaries and wages	2,749	2,760
Utilities	9,773	10,300
	29,075	27,822
EXCESS OF REVENUE (DEFICIENCY) FOR THE YEAR	\$ 7,552	\$ 10,394

SASKATOON HOUSING COALITION INC.

CASABELLA

(Schedule 7)

Schedule of Revenue and Expenses

For the Year Ended March 31, 2020

	2020	2019
REVENUE		
Suite rentals - non-income tested	\$ 132,360	\$ 126,280
Contingency for loss	(2,650)	(9,375)
Laundry	2,040	1,310
	131,750	118,215
EXPENSES		
Administrative overhead per schedule 10	2,899	2,529
Amortization	54,420	54,420
Care of building and grounds	16,023	17,823
Insurance	1,792	1,660
Interest	421	1,226
Professional fees	900	900
Property taxes	11,533	10,973
Salaries and wages	29,361	28,256
Telephone	208	-
Transportation	326	-
Utilities	34,658	18,149
	152,541	135,936
EXCESS OF REVENUE (DEFICIENCY) FOR THE YEAR	\$ (20,791)	\$ (17,721)

SASKATOON HOUSING COALITION INC.

SHIRLEY SKELTON MANOR

(Schedule 8)

Schedule of Revenue and Expenses

For the Year Ended March 31, 2020

	2020	2019
REVENUE		
Suite rentals - non-income tested	\$ 153,600	\$ 149,500
Contingency for loss	(12,172)	(23,853)
Laundry	2,400	1,500
Undesignated income	9,999	9,655
	153,827	136,802
EXPENSES		
Administrative overhead per schedule 10	2,899	2,529
Amortization	75,775	75,775
Care of building and grounds	9,392	17,518
Insurance	729	692
Interest	17,823	16,815
Professional fees	900	900
Property taxes	10,081	13,059
Salaries and wages	34,607	35,302
Telephone	208	-
Transportation	289	-
Utilities	29,668	25,698
	182,371	188,288
EXCESS OF REVENUE (DEFICIENCY) FOR THE YEAR	\$ (28,544)	\$ (51,486)

SASKATOON HOUSING COALITION INC.

PRAIRIE SKY APARTMENTS

(Schedule 9)

Schedule of Revenue and Expenses

For the Year Ended March 31, 2020

	2020	2019
REVENUE		
Suite rentals - non-income tested	\$ 153,600	\$ 147,050
Contingency for loss	(2,000)	(7,600)
Laundry	2,400	1,500
Undesignated funds	9,999	9,655
	163,999	150,605
EXPENSES		
Administrative overhead per schedule 10	2,899	2,529
Amortization	66,935	66,935
Care of building and grounds	16,346	42,148
Insurance	497	467
Interest	11,168	11,635
Professional fees	900	900
Property taxes	10,081	13,059
Salaries and wages	34,629	35,016
Telephone	208	-
Transportation	289	-
Utilities	31,265	33,832
	175,217	206,521
EXCESS OF REVENUE (DEFICIENCY) FOR THE YEAR	\$ (11,218)	\$ (55,916)

**SASKATOON HOUSING COALITION INC.
CAMPONI PLACE - ADMINISTRATIVE OFFICE**

(Schedule 10)

**Schedule of Revenue and Expenses
For the Year Ended March 31, 2020**

	2020	2019
REVENUE		
Administration	\$ 9,982	\$ 9,982
Grant - United Way	5,706	9,714
	15,688	19,696
EXPENSES		
Amortization	36,550	35,539
Care of building and grounds	2,709	1,963
Interest	19,512	20,426
Professional fees	620	620
Property taxes	19,966	13,059
Salaries and wages	1,516	2,574
Utilities	7,300	8,731
	88,173	82,912
TOTAL ADMINISTRATIVE OVERHEAD	(72,485)	(63,216)
ALLOCATION TO PROGRAMS		
Supportive Apartment/Outreach	37,692	32,871
24-Hour Group Home	16,672	14,540
Canterbury Place - CMHC	3,625	3,161
Sunrise	2,899	2,529
Ruth Robinson	1,450	1,264
Faulkner Crescent	1,450	1,264
Casabella	2,899	2,529
Shirley Skelton Manor	2,899	2,529
Prairie Sky Apartments	2,899	2,529
	72,485	63,216
EXCESS OF REVENUE FOR THE YEAR	\$ -	\$ -